Return Merchandise Authorisation Form

SHOTTRACK
www.shottrack.com.au

Email form to: returns@shottrack.com.au

Attention: ST Returns

RMA Steps: 1. Fill out this form completely   2. Prepare a copy of the sales invoice(s)   3. Email per above

For Office Use Only

	Company Name:
	Account Number:
RMA Number:	Ship To Address:
Date RMA Issued:	Country: City:
	State: Post Code:
Processed By:	Requested By:
Item Returned:	Email:
Date Received:	Phone:

Quantity	Item Number	Description	PO Number	Serial Number (if applicable)	Reason Code	Credit, Replace or Repair?

Return Reason Codes	Comments / Special Instructions
Record appropriate number in the "Reason Code" column above. 1. Calibration or Service 2. Damaged in shipping 3. Product defective 4. Incorrect item ordered 5. Other	

If items need to be returned, please wait for pickup instruction _after_ receiving an RMA number:

ShotTrack Pty Ltd
Unit 4/21-23 Hurley Drive
Coffs Harbour, NSW, 2450, Australia

For Office Use Only

Credit Issued:	
Credit Amount:	
Transaction Number:	
Date Issued:	
Issued By:	
Comments:	